

# Proposed Rules of Order for The Wasatch Learning Academy

1. Election of Council Members (five parents, three school employees):
  - a. Notice given via S'more and Parent Square Early August
  - b. Parents desiring to be on the ballot email principal
  - c. Principal creates a Google Form, that link is sent to parents via S'more and Parent Square
  - d. Election results are kept 3 years
  - e. School employee process is mirrored for employees
    - i. Even year, two parent seats open
    - ii. Odd year, three parent seats open
    - iii. Employee, every year, one seat open
    - iv. If no candidates are declared, seats filled by appointment
2. Removing a council member from office:
  - a. Council seeks 'letter' of resignation from council members who don't want to be on the council.
  - b. Majority vote of the rest of the council
3. Declaring a conflict of interest:
  - a. Not required per local LEA policy
4. Electing Chair and Vice-Chair:
  - a. First meeting of the year, council organizes with chair, vice-chair and sets meeting schedule
5. Quorum Business:
  - a. General discussion of the agenda item
  - b. Motion
  - c. More discussion
  - d. 2<sup>nd</sup> the motion
  - e. Vote on motion with a quorum present and simple majority passing