

WHS eSchool Class Descriptions

Language Arts

English 9

1.0 credits

Grade 9

In this thematically organized course, students read a broad variety of fiction and nonfiction, building their background knowledge across complex texts. Students draw upon what they've read to answer questions, make and support claims, analyze central ideas and details, and trace ideas across multiple texts. Students will develop and apply critical thinking and literary analysis skills as they speak, listen, read, and write— building the language arts skills they will need for college and career readiness.

English 9 Honors

1.0 credits

Grade 9

This honors course covers the same content as English 9 with additional instruction and/or assignments for extend learning.

English 10

1.0 credits

Grade 10

This sophomore English course is organized thematically, allowing students to trace ideas across multiple fiction and nonfiction texts. As students engage with what they read, they use textual evidence to support arguments and to make inferences about the author's purpose and choice of language. In this course students speak, listen, read, and write— developing and applying a range of critical thinking and literary analysis skills they will need to tackle more complex texts in upper grades, college, and careers.

English 10 Honors

1.0 credits

Grade 10

This honors course covers the same content as English 10 with additional instruction and/or assignments for extend learning.

English 11**1.0 credits****Grade 11**

In this course, students journey through the history of American literature, from the early writings of Indigenous peoples and European settlers to modern texts. As students read, they are encouraged to use textual evidence to support their analyses and analyze the impact of the author's choices. Students make written and oral arguments to support claims, and they build upon previous writing skills to develop a formal and mature writing style. Students also develop their listening skills, integrating what they hear and what they read to form and communicate clear perspectives on a variety of issues.

English 11 Honors**1.0 credits****Grade 11**

This honors course covers the same content as English 11 with additional instruction and/or assignments for extend learning.

English 12**1.0 credits****Grade 12**

In this course, students journey through British literature as they analyze foundational fiction and literary nonfiction works. As students read, they use textual evidence to support their analyses and analyze the impact of the author's choices. Students make written and oral arguments to support claims, and they build upon previous writing skills to develop a formal and mature writing style. Students also further develop their listening skills, integrating what they hear and what they read to form and communicate clear perspectives on a variety of issues.

Business English 12**1.0 credits****Grade 12**

Business English is a year-long course where students will use technology to develop research, organization, and written and oral communication skills as they relate to a business setting. Students will learn how to communicate appropriately by investigating nonverbal and verbal communication as it applies in the workplace. These skills will help prepare students for careers or employment within Business Administration and Management career pathways such as business management, administrative services, medical administration, and office management.

Math

Math 1

1.0 credit

Grade 9

This full-year course formalizes and extends middle school mathematics, deepening students' understanding of linear relationships. The course begins with a review of relationships between quantities, building from unit conversion to a study of expressions, equations, and inequalities. Students contrast linear and exponential relationships, including a study of sequences, as well as applications such as growth and decay. Students review one-, two-, and multi-step equations, formally reasoning about each step using properties of equality. Students extend this reasoning to systems of linear equations. Students use descriptive statistics to analyze data before turning their attention to transformations and the relationship between algebra and geometry on the coordinate plane.

Math 1 Honors

1.0 credit

Grade 9

This honors course covers the same content as Math 1 with additional instruction and/or assignments for extend learning.

Math 2

1.0 credit

Grade 10

This full-year course begins with a brief exploration of radicals and polynomials before delving into quadratic expressions, equations, and functions, including a derivation of the quadratic formula. Students then embark on a deep study of the applications of probability and develop advanced reasoning skills with a study of similarity, congruence, and proofs of mathematical theorems. Students explore right triangles with an introduction to right-triangle trigonometry before turning their attention into the geometry of circles and making informal arguments to derive formulas for the volumes of various solids.

Math 2 Honors**1.0 credit****Grade 10**

This honors course covers the same content as Math 2 with additional instruction and/or assignments for extend learning.

Math 3**1.0 credit****Grade 11-12**

This full-year course synthesizes previous mathematical learning in four focused areas of instruction. First, students relate visual displays and summary statistics to various types of data and to probability distributions with a focus on drawing conclusions from the data. Then, students embark on an in-depth study of polynomial, rational, and radical functions, drawing on concepts of integers and number properties to understand polynomial operations and the combination of functions through operations. This section of instruction builds to the fundamental theorem of analysis. In the second half of the course, students create and analyze scatterplots and study two-way tables and normal distributions. Finally, students apply probability to topics such as conditional probability, combinations and permutations, and sets.

Math 3 Honors**1.0 credit****Grade 11-12**

This honors course covers the same content as Math 3 with additional instruction and/or assignments for extend learning.

Math of Personal Finance**1.0 credit****Grade 11-12**

Connecting practical mathematical concepts to personal and business settings, this course offers informative and highly useful lessons that challenge students to gain a deeper understanding of financial math. Relevant, project-based learning activities cover stimulating topics such as personal financial planning, budgeting and wise spending, banking, paying taxes, the importance of insurance, long-term investing, buying a house, consumer loans, economic principles, traveling abroad, starting a business, and analyzing business data. This course encourages mastery of math skill sets, including percentages, proportions, data analysis, linear systems, and exponential functions.

Social Studies

Geography

0.5 credits

Grade 9

Human Geography is a half-year course that takes a thematic approach to the study of all aspects of the field of human geography, including: human-environment interaction, cultural, political, and economic geography, and globalization and the interconnectivity of the world's people and places. In this course, students will develop and apply skills related to mapping, data analysis, and problem solving.

World History

0.5 credits

Grade 10

This semester long course examines the major events and turning points of world history from ancient times to the present. Students investigate the development of classical civilizations in the Middle East, Africa, Europe, and Asia, and they explore the economic, political, and social revolutions that have transformed human history. At the end of the course, students conduct a rigorous study of modern history, allowing them to draw connections between past events and contemporary issues. The use of recurring themes, such as social history, democratic government, and the relationship between history and the arts, allows students to draw connections between the past and the present, among cultures, and among multiple perspectives. Throughout the course, students use a variety of primary and secondary sources, including legal documents, essays, historical writings, and political cartoons to evaluate the reliability of historical evidence and to draw conclusions about historical events.

US History

1.0 credit

Grade 11

This one-year high school course presents a cohesive and comprehensive overview of the history of the United States, surveying the major events and turning points of U.S. history as it moves from the Era of Exploration through modern times. As students examine each era of history, they will analyze primary sources and carefully research events to gain a clearer understanding of the factors that have shaped U.S. history. In early units, students will assess the foundations of U.S. democracy while examining crucial documents. In later units, students will examine the effects of territorial expansion, the Civil War, and the rise of industrialization. They will also assess the outcomes of economic trends and the

connections between culture and government. As the course draws to a close, students will focus their studies on the causes of cultural and political change in the modern age.

US Government

0.5 credits

Grade 12

This semester-long course provides students with a practical understanding of the principles and procedures of government. The course begins by establishing the origins and founding principles of American government. After a rigorous review of the Constitution and its amendments, students investigate the development and extension of civil rights and liberties. Lessons also introduce influential Supreme Court decisions to demonstrate the impact and importance of constitutional rights. The course builds on this foundation by guiding students through the function of government today and the role of citizens in the civic process and culminates in an examination of public policy and the roles of citizens and organizations in promoting policy changes. Throughout the course, students examine primary and secondary sources, including political cartoons, essays, and judicial opinions. Students also sharpen their writing skills in shorter tasks and assignments and practice outlining and drafting skills by writing full informative and argumentative essays.

Economics

0.5 credits

Grades 9-12

This one semester course invites students to broaden their understanding of how economic concepts apply to their everyday lives— including microeconomic and macroeconomic theory and the characteristics of mixed-market economies, the role of government in a free-enterprise system and the global economy, and personal finance strategies.

Science

Biology

1.0 credit

Grade 9

This compelling full-year course engages students in the study of life and living organisms and examines biology and biochemistry in the real world. It encompasses traditional concepts in biology and encourages exploration of new discoveries in this field of science. The components include biochemistry, cell biology, cell processes, heredity and reproduction, the evolution of life, taxonomy, human body systems, and ecology.

Chemistry

1.0 credit

Grades 10-12

This rigorous full-year course engages students in the study of the composition, properties, changes, and interactions of matter. The course covers the basic concepts of chemistry and includes virtual laboratory experiments that encourage higher-order thinking, and applications. There is also a wet lab component for each of these labs. The components of this course include the composition and properties of matter, changes and interactions of matter, organic chemistry, and nuclear chemistry.

Physics

1.0 credit

Grades 10-12

This full-year course acquaints students with topics in classical and modern physics. The course emphasizes conceptual understanding of basic physics principles, including Newtonian mechanics, energy, thermodynamics, waves, electricity, magnetism, and nuclear and modern physics. Throughout the course, students solve mathematical problems, reason abstractly, and learn to think critically about the physical world. The course also includes interactive virtual labs and hands-on lab options, in which students ask questions and create hypotheses.

Earth Science

1.0 credit

Grades 9-12

Students enrolled in this dynamic course explore the scope of Earth sciences, covering everything from basic structure and rock formation to the incredible and volatile forces that have shaped and changed our planet. As climate change and energy conservation become increasingly prevalent in the national discourse, it will be important for students to understand the concepts and causes of our changing Earth. Earth Science is a two-semester course that provides a solid foundation for understanding the physical characteristics that make the planet Earth unique and examines how these characteristics differ among the planets of our solar system.

Animal Science

0.5 credit

Grades 9-12

Animal Systems is a semester-long course that provides students with a wealth of information on livestock-management practices, animal husbandry, physiological systems, the latest scientific trends, veterinary practice, and innovations in food production. Changes in practices, regulations, and legislation for animal welfare continue as new research provides solutions to medical, ethical, and practical concerns. The course reviews current topics, such as advancements in technology and research, and defines areas of discussion while maintaining focus on best management practices. A student might use the knowledge gained from the course to further an interest in becoming a chef, researcher, doctor, wildlife management professional, or any number of applicable careers.

Forensic Science

0.5 credits

Grades 11-12

Forensics is using science to solve a mystery. This is a semester-long course that overviews modern-day forensic science careers at work using science concepts to collect and analyze evidence and link evidence to the crime and suspects to present admissible evidence in courts of law. Projects in this course include simulated crime-scene investigation, actual DNA separation, development of a cybersecurity plan, and the identification of specific forensic skills used during the course of a very large murder case. The focus of this course is to assist students in making career choices. The overview of careers includes job descriptions and availability, educational and training requirements, licensing and certification, and typical annual salaries. Students who take this class will

become equipped to make more informed career choices regarding the forensic, computer science and medical science fields. At the same time, students will survey the history and scope of present-day forensic science work.

Environmental Science

1.0 credit

Grade 9-12

Environmental science is a captivating and rapidly expanding field, and this two-semester course offers compelling lessons that cover many aspects of the field: ecology, the biosphere, land, forests and soil, water, energy and resources, and societies and policy. Through unique activities and material, high school students connect scientific theory and concepts to current, real-world dilemmas, providing them with opportunities for mastery in each of the segments throughout the semester.

Fitness for Life

0.5 credits

Grade 9

Exploring fitness topics such as safe exercise and injury prevention, nutrition and weight management, consumer product evaluation, and stress management, this course equips high school students with the skills they need to achieve lifetime fitness. Available as either a semester or year-long course, Lifetime Fitness encourages students to assess individual fitness levels according to the five components of physical fitness: cardiovascular health, muscular strength, muscular endurance, flexibility, and body composition. Personal fitness assessments encourage students to design a fitness program to meet their individual fitness goals.

PE Skills

0.5 credits

Grades 10-12

Exploring a combination of health and fitness concepts, this comprehensive and cohesive course explores all aspects of wellness. Offered as a semester course designed for high school students, coursework uses pedagogical planning to ensure that students explore fitness and physical health and encourages students to learn about the nature of social interactions and how to plan a healthy lifestyle.

Personal Wellness

0.5 credits

Grades 10-12

Exploring a combination of health and fitness concepts, this comprehensive and cohesive course explores all aspects of wellness. Offered as a semester course designed for high school students, coursework uses pedagogical planning to ensure that students explore fitness and physical health and encourages students to learn about the nature of social interactions and how to plan a healthy lifestyle.

Art

Art History

1.0 credit

Grades 9-12

Introducing art within historical, social, geographical, political, and religious contexts for understanding art and architecture through the ages, this course offers high school students an in-depth overview of art throughout history, with lessons organized by chronological and historical order and world regions. Students enrolled in this course cover topics including early medieval and Romanesque art; art in the twelfth, thirteenth, and fourteenth centuries; fifteenth-century art in Europe; sixteenth-century art in Italy; the master artists; High Renaissance and baroque art; world art, which includes the art of Asia, Africa, the Americas, and the Pacific cultures; eighteenth- and nineteenth-century art in Europe and the Americas; and modern art in Europe and the Americas.

Intro to Art

1.0 credit

Grades 9-12

Covering art appreciation and the beginning of art history, this course encourages students to gain an understanding and appreciation of art in their everyday lives. Presented in an engaging format, Intro to Art provides an overview of many introductory themes: the definition of art, the cultural purpose of art, visual elements of art, terminology and principles of design, and two- and three-dimensional media and techniques. Tracing the history of art, high school students enrolled in the course also explore the following time periods and places: prehistoric art, art in ancient civilizations, and world art before 1400.

Foreign Language

French 1

1.0 credit

Grades 9-12

Students begin their study of the French language and culture with fundamental building blocks in four key areas: listening, speaking, reading, and writing. Each lesson includes activities focused on vocabulary and pronunciation, grammar, reading and writing, and listening and speaking. The course also includes video and text presentations covering people, places, and events in French-speaking areas across the globe.

French 2

1.0 credit

Grades 9-12

Students continue their introduction to French in this second-year, high school language course with review of fundamental building blocks in four key areas of foreign language study: listening, speaking, reading, and writing. Each unit consists of a new vocabulary theme and grammar concept, numerous interactive games reinforcing vocabulary and grammar, reading and listening comprehension activities, speaking and writing activities, cultural presentations covering major French speaking areas across the globe.

French 3

1.0 credit

Grades 9-12

In this expanding engagement with French, students deepen their focus on four key skills in foreign language acquisition: listening, speaking, reading, and writing. In addition, students read significant works of literature in French and respond orally or in writing to these works. Continuing the pattern and building on what students encountered in the first two years, each unit consists of a new vocabulary theme and grammar concept, numerous interactive games reinforcing vocabulary and grammar, reading and listening comprehension activities, speaking and writing activities, and multimedia cultural presentations covering major French-speaking areas across the globe.

German 1

1.0 credit

Grades 9-12

Students begin their introduction to German with fundamental building blocks in four key areas of foreign language study: listening, speaking, reading, and writing. Each unit consists of a new vocabulary theme and grammar concept, numerous interactive games reinforcing vocabulary and grammar, reading and listening comprehension activities, speaking and writing activities, and cultural presentations covering major German-speaking areas across the globe.

German 2

1.0 credit

Grades 9-12

Students continue their introduction to high school German in this second-year course with review of fundamental building blocks in four key areas of foreign language study: listening, speaking, reading, and writing. Each unit consists of a new vocabulary theme and grammar concept, numerous interactive games reinforcing vocabulary and grammar, reading and listening comprehension activities, speaking and writing activities, and cultural presentations covering major German-speaking areas across the globe.

Spanish 1

1.0 credit

Grades 9-12

Students begin their study of Spanish language and culture with fundamental building blocks in four key areas: listening, speaking, reading, and writing. Each lesson includes activities focused on vocabulary and pronunciation, grammar, reading and writing, and listening and speaking. The course also includes video and text presentations covering people, places, and events in Spanish-speaking areas across the globe.

Spanish 2

1.0 credit

Grades 9-12

Students continue their introduction to Spanish with fundamental building blocks in four key areas of foreign language study: listening, speaking, reading, and writing. Each unit consists of a new vocabulary theme and grammar concept, numerous interactive games reinforcing vocabulary and grammar, reading and listening comprehension activities, speaking and writing activities, cultural presentations covering major Spanish-speaking areas across the globe.

Spanish 3**1.0 credit****Grades 9-12**

In this expanding engagement with Spanish, students deepen their focus on four key skills in foreign language acquisition: listening, speaking, reading, and writing. In addition, students read significant works of literature in Spanish and respond orally or in writing to these works. Continuing the pattern and building on what students encountered in the first two years, each unit consists of a new vocabulary theme and grammar concept, numerous interactive games reinforcing vocabulary and grammar, reading and listening comprehension activities, speaking and writing activities, and multimedia cultural presentations covering major Spanish-speaking areas across the globe.

Career & Technical Education (CTE)

Business Law

0.5 credits

Grades 11-12

This semester-long high school course is designed to provide students with the knowledge of some of the vital legal concepts that affect commerce and trade, after first gaining some familiarity with how laws are created and interpreted. Students are then introduced to the types of businesses that can be created as well as the contractual and liability considerations that can impact a business. Laws that affect how a business is regulated are reviewed, particularly the impact of administrative rules and regulations on a business. Global commerce and international agreements, treaties, organizations, and courts are discussed to get a better sense of what it means to “go global” with a business. Dispute resolution strategies are also addressed.

Career Planning

0.5 credits

Grades 9-12

Introducing students to the working world, this course provides the knowledge and insight necessary to compete in today’s challenging job market. This relevant and timely course helps students investigate careers as they apply to personal interests and abilities, develop the skills and job search documents needed to enter the workforce, explore the rights of workers and traits of effective employees, and address the importance of professionalism and responsibility as careers change and evolve. This one-semester course includes lessons in which students create a self-assessment profile, a cover letter, and a résumé that can be used in their educational or career portfolio.

Food Safety and Sanitation

0.5 credits

Grades 9-12

This comprehensive semester-long course covers the principles and practices of food safety and sanitation that are essential in the hospitality industry for the protection and well-being of staff, guests and customers. The course provides a systems approach to sanitation risk management and the prevention of food contamination by emphasizing the

key components of the Hazard Analysis Critical Control Point (HACCP) food safety system. After successful completion of this course, students are prepared to meet the requirements of state and national certification exams.

Intro to Agriculture

0.5 credits

Grades 9-12

In this course, students will learn more about the development and maintenance of agriculture, animal systems, natural resources, and other food sources. Students will also examine the relationship between agriculture and natural resources and the environment, health, politics, and world trade.

Agribusiness

0.5 credits

Grades 9-12

Agribusiness Systems is a semester-length high school course that introduces the business, management, marketing, and financial skills needed to successfully produce food, fiber, and fuel for domestic and global markets. Students learn about the components of the agribusiness system and how they interact to deliver food to our tables. They also learn about the key elements of a successful agribusiness enterprise: economics, financial management, marketing and sales, and government policies and regulations.

Intro to Business

0.5 credits

Grades 9-12

In this introductory course, students learn the principles of business using real-world examples— learning what it takes to plan and launch a product or service in today’s fast-paced business environment. This course covers an introduction to economics, costs and profit, and different business types. Students are introduced to techniques for managing money, personally and as a business, and taxes and credit; the basics of financing a business; how a business relates to society both locally and globally; how to identify a business opportunity; and techniques for planning, executing, and marketing a business to respond to that opportunity.

Careers in Education

0.5 credits

Grades 9-12

Introduction to Careers in Education is a semester-long course that introduces students to the field of education and training, and the opportunities available for early-childhood through adult and continuing education. Students gain an understanding of the career options available in teaching, administrative work, and support services. They also explore the education and background experience needed to succeed in these careers. Students learn about the evolution of the modern educational system in the United States, and the policies and laws that govern educational institutions. They also discover the similarities and differences between the ethical and legal obligations of working with adults versus working with children.

Careers in Health Science

0.5 credits

Grades 9-12

This semester-long course is an overview of health careers and overriding principles central to all health professions. The course provides a foundation for further study in the field of health science. Upon completion of the course, students are able to discuss the potential career choices and have an understanding of basic concepts that apply to these different choices such as science and technology in human health, disease, privacy, ethics and safety. Essential skill development, such as communication and teamwork, are also addressed.

Human Growth and Development

0.5 credits

Grades 9-12

This semester-long course focuses on human growth and development over the lifespan, as well as careers that help people deal with various physical, intellectual, and socioemotional issues, such as physicians, nurses, nutritionists, substance abuse counselors, clergy, teachers, career counselors, psychologists, and psychiatrists. The course provides a background in human growth and development from before birth, through childhood, into adulthood, and through death and grief. It gives the student perspective and highlights where people in the caring professions are most needed. Students who take this course will come away with a broad understanding of all the careers that help people from birth to death.

Intro to STEM**0.5 credits****Grades 9-12**

This semester-long course introduces students to the four areas of Science, Technology, Engineering, and Mathematics through an interdisciplinary approach that will increase awareness, build knowledge, develop problem solving skills, and potentially awaken an interest in pursuing a career in STEM. Students are introduced to the history, fundamental principles, applications, processes, and concepts of STEM. Students are exposed to several computer applications used to analyze and present technical or scientific information. Finally, students explore the kinds of strategies frequently used to solve problems in these disciplines. Throughout the course, students discover their strengths through practical applications and awareness of the various STEM careers.

Market & Sales**0.5 credits****Grades 9-12**

This semester-long course is designed as an introduction to the study of tourism and hospitality marketing and sales. Students are introduced to marketing theory and application of the basic principles of marketing as applied in hospitality and tourism. The relationship between marketing and other functions such as advertising, sales techniques, and public relations to maximize profits in a hospitality organization is addressed. Students have an opportunity to explore this multi-faceted world, identifying multiple career paths and opportunities.

Medical Terminology**0.5 credits****Grades 9-12**

This half-year course introduces students to the structure of medical terms, plus medical abbreviations and acronyms. The course allows students to achieve comprehension of medical vocabulary appropriate to health care settings, medical procedures, pharmacology, human anatomy and physiology, and pathology. The knowledge and skills gained in this course provide students entering the health care field with a deeper understanding of the application of the language of health and medicine. Students are introduced to these skills through direct instruction, interactive tasks, practice assignments, and unit-level assessments.

Planning Events

0.5 credits

Grades 11-12

Planning Events is a semester long course designed as an introduction to the study of planning meetings and special events. Being a meetings and special events planner is both demanding and rewarding. According to The Bureau of Labor Statistics employment of meeting, convention, and event planners is projected to grow 7 percent from 2018 to 2028, faster than the average for all occupations. Job opportunities should be best for candidates with hospitality experience and a bachelor's degree in meeting and event management, hospitality, or tourism management. It's not all fun and parties because a meeting coordinator is responsible for every detail of an event. Planners must know how to communicate, be empathetic, and think of their clients. It's crucial to remember that in some instances the event will be a once-in-a-lifetime occasion, so it's important to get it right.

Tech & Business

0.5 credits

Grades 9-12

This year-long course teaches students technical skills, effective communication skills, and productive work habits needed to make a successful transition into the workplace or postsecondary education. In this course, students gain an understanding of emerging technologies, operating systems, and computer networks. In addition, they create a variety of business documents, including complex word-processing documents, spreadsheets with charts and graphs, database files, and electronic presentations.

Transportation & Tourism

0.5 credits

Grades 9-12

Transportation and Tours for the Traveler is a semester-long course where students learn about today's package tour industry, travel industry professionals, and package tour customers. Students find out who tour operators must work with to create travel products and what kinds of decisions they must make in terms of meals, lodging, attractions, and, of course, transportation. Finally, students learn about how technology, world events, and increased environmental awareness are affecting the travel industry today. Students focus on the different components that go into creating a tour to get a sense of what working for a tour operator entails as well as what other careers are available in the tour industry.

Other

Financial Literacy

0.5 credits

Grades 11-12

This introductory finance course teaches what it takes to understand the world of finance and make informed decisions about managing finances. Students learn more about economics and become more confident in setting and researching financial goals as they develop the core skills needed to be successful. In this one-semester course, students learn how to open bank accounts, invest money, apply for loans, apply for insurance, explore careers, manage business finances, make decisions about major purchases, and more. Students will be inspired by stories from finance professionals and individuals who have reached their financial goals.

Health

0.5 credits

Grades 9-10

Health is a one-semester course encourages students to make responsible, respectful, informed, and capable decisions about topics that affect the well-being of themselves and others. This course provides students with comprehensive information they can use to develop healthy attitudes and behavior patterns. The informative and engaging course encourages students to recognize that they have the power to choose healthy behaviors to reduce risks.

Strategies for Academic Success

0.5 credits

Grades 9-12

Offering a comprehensive analysis of different types of motivation, study habits, and learning styles, this one semester course encourages students to take control of their learning by exploring varying strategies for success. Providing engaging lessons that will help students identify what works best for them individually, this one-semester course covers important study skills, such as strategies for taking high-quality notes, memorization techniques, test-taking strategies, benefits of visual aids, and reading techniques.

Business Office Pro**0.5 credits****Grades 9-10**

This semester-long course identifies how to use Microsoft Word®, PowerPoint®, and Outlook®, describe how to create spreadsheets, enter data, create graphs, and use formulas and shortcuts in spreadsheets. This course is designed to help students pass the Microsoft Office Specialist Exams.

Healthy Living**0.5 credits****Grades 9-12**

Encouraging students to make responsible, respectful, informed, and capable decisions about topics that affect the well-being of themselves and others, this high school course provides students with comprehensive information they can use to develop healthy attitudes and behavior patterns. This semester long informative and engaging course encourages students to recognize that they have the power to choose healthy behaviors to reduce risks.